

Alaska Traffic Records Coordinating Committee

November 10, 2015

1:30 am – 4:30 pm

Old Crime Lab Classroom, ABI Building

Meeting Minutes

Voting Members					
Miles Brookes, AHSO	P	Tony Piper, HSS/ASAP		Pam Minton, MSCVE	Ph
Lt. Dave Hanson, AST	P	Clint Farr, DOT&PF	P	Nichole Tham, DMV	Ph
Troy Payne, UAA		Michael Chin, APD		Tammy Kramer, AHSO (non-voting)	
Helen Sharratt, ACS	Ph	Ambrosia Romig, HSS/ATR			
Marcia Howell, AIPC		Matt Walker, DOT&PF	P		
Proxy Members					
Lee Buchhorn, DOT&PF		Lt. Rick Roberts, AST	P	Sgt. Roy LeBlanc, APD	Ph
Jeff Jeffers, DOT&PF		Beth Schuerman, AIPC		Julie Rabeau, HSS/DPH	
Ghulam Bham, UAA		Patrick Brosnan, DMV		Michael Powell, HSS/DBH	
Key: P=Present in person, Ph=Present by phone.					

I. Internal Committee Business

A. Approval of Minutes from 9/23/2015

Helen sent some amendments via email immediately prior to the meeting. Helen moved to adopt the minutes as amended, seconded by Miles. Minutes adopted without objection.

B. Membership Updates

1. Sylvia Craig, AIPC, Proxy
2. Katherine Hensley, MSCVE, Member
3. Pamela Minton, MSCVE, Proxy

Miles moved to approve the membership changes, Helen seconded the motion.

Miles

II. Updates on Action Items from Previous Meeting

- A.** Miles will relook at the 12-200 survey conducted last spring, identify the elements which were identified as mission critical and resurvey stakeholder as to which crash severity level(fatal, serious injury, minor injury, property damage only) the element is critical to.

- B.** Miles will look at best practices from other states' PARs and determine if 12-200 questions are being asked effectively/uniformly.

Miles compiled a sample (6-8 states) of crash reports from other states for Lt. Roberts to compare with Alaska's 12-200. Rick will look these over for potential adoption into Alaska 12-200

- C. Miles will send Helen a copy of the grant rules document for possible amendment submission.**

This was sent to Helen and returned with some comments. This item is on the agenda for discussion later.

D. Miles will send the FFY16 Traffic Records Strategic plan via email

This was done a few days after the September meeting.

E. Clint is chair today.

III. FFY16 Traffic Records Projects Update/Status Reports

A. DPS-Statewide TraCS Project

Petersburg's computers were just shipped out. Hoonah PD is waiting on their vendor to arrive for final install and for IT set up. Yakutat is up and running. Dillingham has all equipment and is undergoing training. Nome training is complete, except for one officer on leave.

2 smaller agencies have contacted Rick about TraCS deployment, Fort Yukon and Saint Paul, via grant application. Rick asked the group about the direction of TraCS as it is being deployed into smaller agencies. This was discussed at the TraCS Steering Committee Meeting earlier and some further research will be done.

IV. Items for Discussion

A. 12-200 Direction Revision

A tiered report, based on the severity of the crash is starting to look like a logical approach to crash data collection. It was determined on an earlier conducted survey that there were very few collected elements that were not needed. The next step is to determine at which crash severity level is the element needed. Tiered reporting may provide limited amount of change for current databases.

Development of a poll to determine elements to be included within crash tiers will occur.

B. Payee City Data Solution

There is still support for this project. Due to fiscal climate this project may have to be done contractually with available federal funding. This project would need to be done in two parts; TraCS agencies and Fairbanks Police Department. In order to get the discussion going for this project, FPD leadership will need to be contacted.

Miles will work on establishing contact with Fairbanks about project opportunities.

C. Grant Application Rule Sheet Amendment

Amendments to the rule sheet were presented. A brief discussion on the proposed changes ensued. Some additional work on the second to last bullet is needed. Miles will look over this item, make needed adjustment and return the sheet for discussion/approval.

D. Traffic Record Assessment-2016

Miles informed the group that Alaska, in order to continue to be eligible for federal traffic data funds, must undergo a Traffic Records Assessment by NHTSA during 2016. The process is approximately 3 months long and there is large number of states needing an assessment in 2016. Miles suggested that Alaska's assessment start earlier rather than later so that there would be time for a new Strategic Plan to be developed. There was no objection from the committee on having AHSO request one of the earlier assessment slots

which would begin in the spring of 2016. Miles will assist Tammy with the request to NHTSA.

Miles will work to incorporate this into the year activity calendar.

V. Other Short Business

A. Traffic Records Forum Report Out

Clint reported out on the 2015 Traffic Records Forum. Detailed report attached.

B. Executive Level Committee Update

Clint has received in response to his memo sent last fall, affirmation of participation to serve on an Executive Level Committee from the Departments of Transportation, Administration, Fish and Game, Education and Early Development, and from AHSO.

C. Anchorage Crash Data Back Log Update

60% of the 2013 data has been entered utilizing University of Alabama students.

Electronic transfer options have stalled out. Clint sent an email to the new Deputy Chief of Operations at APD, Ken Spadafora informing him of the situation. No response yet.

VI. Action Items as a Result of this Meeting

- A.** Miles will work with Tammy to schedule the Traffic Records Assessment in 2016.
- B.** Miles will develop the 2016 TRCC Meeting Calendar and 2016 TRCC Activity Timeline.
- C.** Miles will work to reach out to Fairbanks Police Department on possible Payee City Data Transfer projects.
- D.** Miles will work on Grant Application Rule Sheet for further discussion.
- E.** Miles will update membership lists.

Next meetings

◦December 9

All meetings will be held in the AST Conference Room, 5700 E. Tudor Road, Anchorage, 1:30pm–4:30pm, unless otherwise noted.