

Alaska Traffic Records Coordinating Committee

May 12, 2015

1:30 am – 4:30 pm

AST Conference Room, 5700 E. Tudor Rd

Teleconference phone number: 800-315-6338 Code: 85321#

Voting Members					
Miles Brookes, AHSO	P	Tony Piper, HSS/ASAP		Pam Minton, MSCVE	Ph
Lt. Dave Hanson, AST	P	Clint Farr, DOT&PF	P	Nichole Tham, DMV	
Troy Payne, UAA	Ph	Michael Chin, APD		Tammy Kramer, AHSO (non-voting)	P
Helen Sharratt, ACS	P	Ambrosia Romig, HSS/ATR	Ph		
Marcia Howell, AIPC	P	Matt Walker, DOT&PF	P		
Proxy Members					
Lee Buchhorn, DOT&PF		Lt. Rick Roberts, AST		Sgt. Roy LeBlanc, APD	
Jeff Jeffers, DOT&PF		Beth Schuerman, AIPC		Julie Rabeau, HSS/DPH	
Ghulam Bham, UAA		Patrick Brosnan, DMV		Michael Powell, HSS/DBH	P
Key: P=Present in person, Ph=Present by phone.					

Others Present

Josh Garcia, DPS

Linda Fischer, NHTSA

Ryan Klitzsch, Cambridge Systematics

I. Internal Committee Business

A. Approval of Minutes from 4/8/2015

Marcia moved to approve the minutes, Miles seconded the motion. Minutes approved without objection

B. Membership Updates

No membership updates.

II. Updates on Action Items from Previous Meeting

A. 3/11/15 minutes were amended by Miles

B. Membership list was updated to include APD member, Michael Chin, and proxy, Sgt. Roy LeBlanc

C. Miles forwarded prior contact attempts with Todd McDowell to Ambrosia. Ambrosia asked Miles to forward ATRCC Calendar invites to Todd, done on 4/16/15 via email. Ambrosia responded that she got the past correspondence and asked Miles if he had forwarded the calendar invites for the year. Miles had, Ambrosia will follow up.

D. All 405c Traffic Records Grants received by AHSO by the May 8 deadline have been emailed to committee members for review and scoring.

E. Updated Priority Project List FFY16/17 (Table 7 from Strategic Plan) was emailed to group for comment. Comments and edits have been incorporated for the FFY16 Strategic Plan.

See Item F below.

F. Updated Performance Measures (Table 8 from Strategic Plan) has been updated from comments from database staff, and information found in prior year's Traffic Records Grant Applications and Reports. Comments and edits have been incorporated for the FFY16 Strategic Plan.

Miles has updated the table 7 and 8 from the strategic plan. They will be incorporated into the FFY2016 Strategic Plan draft and the plan will be submitted to the committee during the summer for final review prior to the start of the fiscal year.

III. Items for Discussion

A. FFY2016 Traffic Records Grant Applications

There was one Traffic Records Grant Application, Statewide TraCS Project.

A cumulative scoring sheet is attached.

Helen said it would be useful to get an update on the available funds prior to discussions of the grant application submitted by DPS for FFY2016 funding. Budget reports are given quarterly. Tammy reported that as of the March report, there was an approximate balance of around \$300,000 that would be carried forward if everything granted in FFY2015 was spent. [That amount was determined after the meeting to be a balance of \$386,887.88, which is subject to change based on actual expenditures throughout the fiscal year.]

Helen also inquired about the match requirement for grant applicants. The match levels required by AHSO for a second and third year of 50 and 75 percent respectively are not viable given the current fiscal situation. Helen explained that one of the reasons the Alaska Court System did not apply for a traffic records grant this year was the substantial match requirement, which is unfortunate given that the work the court is doing on disposition completeness and accuracy, and the uniformity of offense codes, are a TRCC priority for improvement of the citation and adjudication systems. Marcia replied that since there was no salary being requested by DPS in their grant application a match was not required. Helen asked for clarification/discussion on how a project is determined to be in its initial, second, or third year. There was agreement to have this discussion at a later time.

There were general concerns about the way the Statewide TraCS Project grant was written by some members of the committee. The concerns included; the budget narrative and ledger not matching, failure of the grant narrative to specifically reference or tie into objectives found in the Strategic Plan and issues with the performance measures as they are written. The committee agreed that, knowing what the TraCS project is and does, this project was worthy of data grant money. Helen commented that there were other aspects of the TraCS project that could have been included, such as contractor funds for a payee city interface to bring their citation data for default judgements into the court's case management system, and additional monies to fund a traveling trainer for non-payee cities that are not yet filing their citations electronically.

There was debate regarding whether or not the grant should be forwarded to AHSO and NHTSA as written with recommendations/comments or whether the grantee should be given the opportunity to edit the grant and resubmit it based on the reviewer recommendations. Ambrosia and Helen asked about the relevancy of the grant review

process the ATRCC has in place and whether that should be revisited. Matt and Tony noted that the ATRCC's function was to review and prioritize the grants and there was only one this year. Tammy said that she was also going to have Cambridge Systematics independently review the grant and provide their recommendations to her.

Michael moved to forward the grant onto AHSO for funding with the special conditions and recommendations as submitted in the comments sections of the scoring sheets received by ATRCC. Marcia seconded the motion. Motion approved without objection.

B. 12-200 Survey Results Discussion (if available)

Troy briefed the committee on the results of the survey. The survey results were forwarded to the group via email and attached. The group will take a look at the results of the survey and the conversation will resume at a later meeting.

IV. Other Short Business

A. Status Update on DOT/DMV/DPS and APD/FPB Crash Data Situation (Clint)

Fairbanks crash data is being transferred from FPD, to the DMV CDR, and then onto to DOT's database.

Work continues on organizing the transfer of data between Anchorage Police and DOT. Clint has a short strategy meeting next Thursday. Alternative plans to get Anchorage crash data into the DOT system continue.

B. Introduction of Cynthia Franklin, Alcohol Beverage Control Board

Cynthia gave a brief history of the ABC and its current data situation. ABC currently does all of the data management by hand and paper. This makes data driven enforcement practices difficult. ABC is looking to work in conjunction with other agencies and work groups to find solutions to alcohol related problems, including impaired driving.

V. Action Items as a Result of this Meeting

- A.** AHSO will attempt to reengage DMV representative for ATRCC
- B.** Miles will forward the TraCS Grant with a compiled list of comments and recommendations from the scoring sheets to Tammy for forwarding to Cambridge and then NHTSA.
- C.** 12-200 survey results will be sent to group.
- D.** Updated strategic plan will be sent to group in early summer.

Next meetings

◦June 10*	◦ July 8 (cancelled)	◦ August 12 (cancelled)	◦September 9
◦October 14	◦November 10†	◦December 9	

*ATRCC will meet at the DPS, Commissioner's Office Conference Room, 4805 Dr. Martin Luther King Jr. Ave. (new crime lab building)

†Tuesday meeting.

All meetings will be held in the AST Conference Room, 5700 E. Tudor Road, Anchorage, 1:30pm–4:30pm, unless otherwise noted.

