Alaska Community Transit Office
STATE OF ALASKA

Department of Transportation &
Public Facilities

www.dot.alaska.gov/transit

dot.alaska.gov/transit

P.O. Box 112500

3132 Channel Drive, Room 120

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Phone: (907) 465-2883

Eligibility requirements for applying for public transit funds (FTA Section 5311)

- Eligible agencies:
  - local governmental authorities including tribal governments
  - Non-profit organizations
  - Operators of public transit that receive FTA grant funds indirectly through a recipient
  - For-profits that provide transit (inter-city only)

- Participate in the Public Transit-Human Services Community Coordination plan – if one exists in your community.

- Register online in our eGrant system by completing an Agency Profile and Capital Inventory – this must also be updated every year prior to submitting your grant application.

The following items need to be submitted with your application – it is a good idea to start preparing them before the grant application period opens to allow sufficient time to complete all required paperwork.

- Transit Plan (**new system only**), including the following, at a minimum:
  - Transit Demand Assessment, including methodology
  - Organizational Structure, including board members and their affiliations if a non-profit
  - Board By-laws, if a non-profit
  - Proposed Five Year Budget, including revenues
  - Proposed Five Year Capital Plan, including revenues
  - Existing transportation services in the community

- Drug and Alcohol Random Testing Policy (**new system only**)

- Maintenance records from the past year for your vehicles (**new system only**)

- Alaska Community Transit approved Complementary Paratransit Plan (**new system only**) See Alaska State Management Plan for additional details:
  http://dot.alaska.gov/stwdplng/transit/pub/2010SMPFTAApproved.pdf

- American with Disabilities Act approved Complementary Paratransit Plan **(new system operated by a governmental entity)** See this link for additional information.
  http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=f20f2038d50921537f29e30a2517a5d5&rgn=div6&view=text&node=49:1.0.1.1.26.6&idno=49

- Copy of most recent financial report

"Providing access and mobility through transit services that are safe, efficient, and easily-available."