

Alaska Traffic Records Coordinating Committee

Special Meeting

April 19, 2012

12:30 pm – 1:30 pm

Via Teleconference

Tele conf # 800-315-6338, meet me code 8944#

Committee Member Attendance:

- Ulf Petersen, DOT, MSCVE
- Helen Sharratt, ACS, Vice Chair
- Tiffany Thomas, DMV
- Lt. Kat Peterson, AST, proxy for Lt. Tom Dunn
- Ambrosia Bowlus, H&SS
- Marcia Howell, AIPC, Chair
- Anna Bosin, DOT
- Sgt. Justin Doll, APD
- Joanna Reed, DOT, AHSO, Rec Sec
- Tony Piper, H&SS, ASAP

Guests:

- Capt. Randy Hahn, AST

Meeting begins at 12:30pm

1. Define the process to finalize review of section 408 grant applications for FFY13.
 - a. Define process to review grant scores.
 - Helen Sharratt makes a motion that the Committee takes the scores as they've been aggregated now and discuss the grants starting from that point.
 - Kat Peterson seconds the motion
 - Anna Bosin is concerned that some applicants who are also Committee members have evaluated other applications, since the grants are in competition with each other.
 - Joanna Reed suggests that the Committee take out the evaluations of those members who are also applicants
 - Helen Sharratt withdraws her motion
 - Helen Sharratt makes a motion that the scores submitted by members who are also applicants be subtracted from the total, and that Justin Doll and John Lucking submit scores to add to the total evaluations, and that a quorum of members who are not applicants vote on the grant applications
 - Anna Bosin seconds the motion
 - Helen Sharratt will send John Lucking an email to score the grant applications and send to Joanna Reed.
 - Ulf Petersen, Helen Sharratt, Tiffany Thomas, Kat Peterson, Ambrosia Bowlus, Anna Bosin, Joanna Reed, and Tony, vote aye
 - Justin Doll abstains from voting
 - None opposed
 - Motion carries

- b. Determine what voting on the grants means.
 - ATRCC reviews the grant applications to make sure the projects agree with the TR strategic plan to improve traffic records and meet the 6 objectives, and if they meet the 408 criteria
 - The Committee will recommend to the AHSO what applications to approve. It would be up to the AHSO to actually approve and determine the amount of funding.
 - Helen Sharratt makes a motion that voting on the grants means the ATRCC members who vote will be voting to determine if the grant applications as revised meet the 408 eligibility requirements and the goals in the TR strategic plan.
 - Tiffany Thomas seconds the motion
 - Anna Bosin, Ambrosia Bowlus, Kat Peterson, Tiffany Thomas, Helen Sharratt, Ulf Petersen, Joanna Reed, Tony Piper, and Justin Doll vote aye
 - None opposed
 - Motion passes
- c. Decide how to handle the licenses and TraCS meeting expenses.
 - Tiffany Thomas makes a motion that only voting members who have not submitted an application will vote on the licensing and TraCS meeting expenses
 - Helen Sharratt seconds the motion
 - Tony Piper, Ulf Petersen, Helen Sharratt, Tiffany Thomas, Kat Peterson, Ambrosia Bowlus, Anna Bosin, Joanna Reed, and Justin Doll vote aye
 - None opposed
 - Motion carries
 - Voting on these two expenses will occur at the same time as the applications, at the May meeting
- d. Set a date for the final grant review.
 - May 9th regular committee meeting.
 - The meetings are open to the public, but the committee can agree to hold an “executive session” where the applicants and non-members could be asked to step out of the meeting during discussion.
 - Marcia Howell will look into this option. Perhaps this is something that can be included in the bylaws.

Meeting adjourns at 1:40pm.