








Section 408 Initial Project Proposal Form

SECTION 408 - State Traffic Safety Information System Improvement:

The “*Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy For Users*” (SAFETEA–LU) establishes a “*State Traffic Safety Information System Improvement Grants*” program (Section 408), which is administered by the National Highway Traffic Safety Administration (NHTSA) at the Federal level and by State Highway Safety Offices at the State level. This Section 408 program encourages States to adopt and implement effective programs to improve the timeliness accuracy, completeness, uniformity, integration, and accessibility of State data that is needed to identify priorities for national, State, and local highway and traffic safety programs; to evaluate the effectiveness of efforts to make such improvements; to link these State data systems, including traffic records, with other data systems within the State; and to improve the compatibility of the State data system with national data systems and data systems of other States to enhance the ability to observe and analyze national trends in crash occurrences, rates, outcomes, and circumstances. **A State may use these grant funds only to implement such data improvement programs.**

Note: Please be brief and concise since this is an initial project proposal and not the full grant application. It is recommended but not required to complete this initial proposal form for the Alaska Traffic Records Coordinating Committee (ATRCC) to determine whether the proposed project should proceed as a full grant application.

Directions:

1. When writing your Initial Proposal for Section 408 grant funding:
 - Use the [Model Performance Measures for State Traffic Records Systems](#). 
 - Projects should reflect the goals of the [Alaska Traffic Records Coordinating Committee \(ATRCC\)](#). 
 - Projects should reflect the [2007 Alaska Traffic Records Assessment](#). 
 - If your Initial Proposal is accepted, full grant applications are scored using the [408 Grant Evaluation form](#) , which reflects the necessary criteria for the full grant application. Use this form to guide your Initial Proposal development.
2. Complete the following Initial Proposal form and submit to the Alaska Highway Safety Office (AHSO) by the [deadline indicated on the AHSO website](#) 
 - PO Box 112500
 - Juneau, AK 99811-2500
 - Fax: 907-465-4030
 - Email: Joanna.reed@alaska.gov
3. Section 408 Initial Proposals and full grant applications are evaluated and scored by the ATRCC. Notice will be given of ATRCC actions following the review of all submitted proposals and applications.

For more information about Section 408 Grants, the ATRCC, or the Traffic Records Assessment, please contact the 408 Grant Administrator, [Joanna Reed](#), 907-465-8532.

Alaska Highway Safety Office:
PO Box 112500
Juneau, AK 99811-2500
Fax: 907-465-4030



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Title of Project:

This project will improve the following Traffic Records data system(s):

Crash Driver Citation/Adjudication
 Vehicle Roadway EMS/Injury Surveillance

Agency: _____

Project Manager: _____

Phone: _____ **Email:** _____

Funding Dates: October 1, 20__ – September 30, 20__

Goal/Purpose:

Anticipated Results:

Cost: \$_____ Previous fiscal years (combined)
\$_____ Requested fiscal year

Funding Source: State the Funding Source(s) for this project including previous fiscal years

Strategy: State the Project's Strategy (implementation plan):

Step 1)

Step 2)

Step 3)

Step 4)



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Step 5)

Steps 6+)

Performance Measures:

This project will improve the following performance attribute(s):
 Timeliness Completeness Integration
 Accuracy Uniformity Accessibility

State the quantifiable measure(s) by which this Project's performance shall be evaluated:

1)

2)

3)

Corrective Action(s) Met:

List the Corrective Action(s) met by this Project from the list of Corrective Actions in the current ATRCC Traffic Records Strategic Plan:

___ Description: _____

___ Description: _____

___ Description: _____

Status:

Identify the current status of this Project:

New Inactive Completed
 Active Pending Canceled

Give a Description of the current status of this project: