

Date Reviewed _____

Project: _____

Reviewer: _____

408 Grant Evaluation Criteria	Score*	Weight	TOTAL	%
	0=not provided	1=low 2=med 3=high	<u>0</u>	0%
	1=poor		out of	
	2=average		124	
	3=good			
4=excellent				
1. Detailed Budget Detailed budget is provided using AHSO budget categories. Budget is reasonable and is designed to support the project.		1	0	
2. Budget Narrative Budget Narrative is detailed and explains how the budget line items will support project. Requested funding is clearly and specifically linked resources necessary to complete the project.		3	0	
3. Project Management Proposal lists project manager(s) and details their qualifications.		2	0	
4. Project Staff Proposal details the people who will be working on the project, their duties, experience and qualifications. Proposed staffing and expertise is adequate to carry out goals and objectives of the grant.		2	0	
5. Organizational Structure Proposal shows the organization's Board of Directors (for non-profits) and/or the organizational chart.		1	0	
6. Executive Summary A clear and concise summary of the project and expected results.		2	0	
7. Problem / Needs Statement In less than 3 pages, the problem description is based on solid research, including the most recent, local data. Justification of the project is based on evidence.		3	0	
8. Goals Detailed goals are described and the long range changes that are anticipated are explained. Goals are directly tied to one or more specific, clearly identified goal(s) in the ATRCC's Strategic Plan or, if not, a detailed explanation is provided as to why the goal(s) of this proposal need to be added to the ATRCC's Strategic Plan in the next annual update of that plan.		3	0	
9. Objectives Objectives are clear, quantitative, measurable, and achievable within the scope of this project. They should have a baseline against which progress or success can be demonstrated.		3	0	
10. Implementation Plan - The implementation plan should have deliverables and a timeline to achieve each one.		2	0	
11. Evaluation and internal assessment. The evaluation shows both process and outcome measures, with detailed description of methodology to measure success. Narrative includes baseline data from which to measure outcomes		2	0	
12. Performance Measures Clearly defined and detailing how to evaluate and measure the effectiveness of this project towards achieving its goals. These must be linked to the project goals, using NHTSA recommended performance measures.		3	0	
13. Future Funding Plan The project incorporates a specific plan for self sufficiency after the initial AHSO funding is complete. Ongoing projects should show the support provided by other agencies or groups.		1	0	
14. Project Schedule The schedule is realistic, reflecting the resources available.		1	0	
15. Risk Management If there are risk factors such as complexity, untested technology, lack of resources, dependencies on other projects/tasks out of the control of the project manager, the application includes appropriate risk management strategies.		2	0	

***NOTE: A zero score in any criteria field may cause the grant application to be rejected.**