

# Department of Transportation & Public Facilities Statewide Design & Engineering Services Division

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# **MEMORANDUM**

**TO:** Distribution

**DATE:** February 24, 2015

FROM: Mark Neidhold, P.E.

Chief D&C Standards

**SUBJECT:** Electronic Standard Specifications for

Highway Projects

The following outlines methods and procedures to address publication, future revision, and contracts process for incorporating electronic ADOT&PF Standard Specifications for Highway Construction (SSHC) in our highways construction projects. The 2015 SSHC was issued by Chief Engineer Transmittal on January 7, 2015 along with a new Construction Contract Form 25D-10H. The 2015 SSHC and 25D-10H form are applicable for highway projects advertised after February 28, 2015.

#### **Publication:**

- The specification is published electronically (only) and available for download in PDF format on the external Statewide Standard Specifications website. The Word version is available by request from the Statewide Standard Specifications Engineer or D&ES Publications Specialist.
- Current and future legacy copies of the specifications will be date stamped with the year Edition the specification was issued.
- Legacy copies will be maintained in perpetuity (for the foreseeable future) on the external Standard Specifications website.

#### **Revision:**

- Wholesale revision will not occur more frequently than once every 12 months.
- Each revision will include a separate document summarizing the substantive changes. The summary will not be included in the specification but will be available on our external website, as supplementary information.
- Interim revisions (sooner than 12 months) will be issued by Statewide Special Provision.
- Statewide Special Provisions will be incorporated in the next wholesale revision except certain Statewide Special Provisions (i.e. the Electrical Administrator License requirement) will remain for incorporation in select projects.

## **Construction Administration:**

- Include the statement, "To be used in conjunction with the State of Alaska Standard Specifications for Highway Construction dated YYYY, and the plans for the above referenced project." On the front cover of the project specifications book. Insert the year for the applicable electronic specifications.
- Use contract form 25D-10H with the appropriate date. The contract form will specifically incorporate, by reference, the applicable version of the SSHC.

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