## 3.13 Post Award Conference

If the project special provisions require a post award conference, contact the CRO and RCCL as soon as practical after award. Provide the CRO and RCCL with the contractor's planned schedule for mobilization and start of work. Provide the CRO and RCCL with contact information for the:

- Contractor;
- Construction Project Manager;
- Project Engineer; and
- any known community contacts (municipal/tribal administrators, M&O staff, etc.).

Design should be able to provide a list of any community contacts that collaborated or provided information during the design phase.

The CRO will coordinate with project stakeholders to schedule the post award conference. The specifications provide a minimum notice before the post award conference, but the CRO will provide greater advanced notice of the date when possible.

The purpose of the post award conference is to provide the community with information about the project, notify the community of impacts during construction, provide the community with information about possible jobs that the contractor will have during the course of the project, and provide information to the contractor about the skills and other resources that are available in the community.