



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Transportation and Public Facilities

State Equipment Fleet
Headquarters

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To: State of Alaska Vehicle Users

From: Brad Bylsma
Fleet Manager
State Equipment Fleet

Subject: Standardization

Per Policy and Procedure [11.05.020](#) item D, Departments are required to use the standardization requirements put forth in this policy or provide an agency standardization program to the SEF manager prior to July 1 of each fiscal year. The standardization policy is for non-specialized equipment purchasing only.

Purchases will be based on the following criteria:

1. Sedan/Sport Utility Vehicle: All-wheel drive or four-wheel drive sedan or small sport utility vehicle, seating for 5, 4-cylinder.
2. Truck: 4x2 or 4x4, 6.5 foot bed. Regular cab, 6-cylinder.
3. All light duty orders will be white unless a special need exists and is identified by the department.
4. All new vehicles will be marked with an agency identifier and/or the standard state marking. Only those vehicles identified by an agency commissioner as officially undercover will not be marked.
5. All auxiliary lighting will be limited to a standard LED light bar and standard LED moose lights for vehicles that travel outside of urban areas.
6. Vehicles in northern Alaska will be up-fitted with a weatherization package.
7. All other auxiliary equipment, such as bed-liners, tool boxes and canopies must be approved by the using agency.

To request a vehicle upgrade based on the agencies mission, complete the attached Vehicle Upgrade Form and submit to your SEF procurement contact. From there the remaining SEF information will be completed and forwarded for approval to the appropriate Department Commissioner or Designee. Please provide the name of who that person is for your department.

If you have any questions or require clarification of this information please contact your SEF procurement contact.

Kristi Futrel 269-0793, for Northern Region DOT, AIA & FIA

Abby Applebee 269-0786, for Central Region and South Coast DOT

Glenda Debets 269-0791, for all other State Departments

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