

 <p style="text-align: center;"><b>STATE OF ALASKA</b> <b>DEPARTMENT OF TRANSPORTATION</b> <b>AND PUBLIC FACILITIES</b></p> <p style="text-align: center;"><b>Policy and Procedure</b></p>	POLICY AND PROCEDURE NUMBER <b>05.01.070</b>	PAGE  1
	EFFECTIVE DATE September 13, 2017	
SUBJECT <b>Unmanned Aerial Systems (UAS or drones)</b>		SUPERSEDES  <b>New</b>
CHAPTER <b>Design and Construction</b>	SECTION <b>General Design and Construction</b>	APPROVED BY  <b>Signature on File</b>

## PURPOSE

This formalizes the policy and procedure (P&P) of the department regarding use of Unmanned Aerial Systems (UAS or drones) by department personnel and contractors.

## POLICY

The Department recognizes UAS are aircraft. Department employees and contractors will use UAS in accordance with federal laws, Federal Aviation Administration (FAA) rules, state laws, and regulations. In coordination with the regions, the Division of Statewide Aviation will have authority to create and change a UAS Operations Guidance Manual for the department.

## PROCEDURE

1. Department personnel and contractors will obtain FAA required training and certification before flying any UAS for the state.
2. UAS flown for the department must be marked with proper FAA identification.
3. All contracts requiring UAS work will require the contractor to operate drones in accordance with federal laws, FAA rules, state laws, and regulations.
4. All department UAS operations will be flown according to the UAS Operations Guidance Manual.

## AUTHORITY

AS 02.10.010, AS 02.30.030, AS 44.42.20

## IMPLEMENTATION RESPONSIBILITY

Deputy Commissioners, regional and division directors, system directors, supervisors, managers, and the Chief Contracts Officer.

## DISTRIBUTION

All department employees via the DOT&PF website