

	STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES		POLICY AND PROCEDURE NUMBER DPDR 11.06.021	PAGE 1 of 3
	Policy and Procedure		EFFECTIVE DATE December 15, 1993	
SUBJECT Deadlining Unsafe Equipment		SUPERSEDES SEF P&P 29-0602	DATED 01/01/1986	
TITLE State Equipment Fleet	CHAPTER Safety and Environment	APPROVED BY <p style="text-align: center;">Signature on File</p>		

I. Purpose and Scope:

Introduction:

Equipment that has become unsafe to operate because of accident, damage, disrepair, or for any other reason, must be placed out of service (“deadlined”) until such time as repairs are completed.

Responsibility/Performance:

Regional/District State Equipment Fleet (SEF) Manager/Superintendent: Insure procedure is distributed, and carried out in district shops.

Mechanic: Deadline equipment that is unsafe.

Reference:

SEF Equipment and Shop Safety Policy 11.06.011, Occupational Safety Health Act (OSHA) Regulations, Department of Transportation & Public Facilities (DOT&PF) Safety Manual.

II. Distribution:

All holders of the Procedures Manual, all SEF Procedure Manual holders, Regional/District Managers and Superintendents, and all SEF Mechanics.

III. Procedure:

- A. Vehicles or equipment that are unsafe, or whose continued operation will cause further damage, shall be taken out of service until appropriate repairs can be made.
- B. The Regional/District SEF Manager or Superintendent, or his designee, shall determine when a vehicle is unsafe to operate, or when continued

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operations will lead to further damage. A unit will be taken out of service ("deadlined") when continued operation would.

1. Cause equipment or property damage;
 2. Cause an unsafe condition for the operator, the mechanic, or the public;
 3. Hamper or delay repairs in progress.
- C. **Danger "Do Not Operate This Equipment"** tag will be attached in plain view to the steering wheel or operating controls of a unit being "deadline".

The tag will be signed and dated, so that any observer may inquire into the cause for the out-of-service condition, and the status of repair. No one other than the original tagger may remove the tag. Anyone removing danger tags and operating equipment does so at their own risk and expense, and may be subject to discipline, up to and including discharge.

A "deadline" tag may be removed only after the unsafe condition has been corrected.

IV. **Attachments:**

Attachment A – Out of Service (deadline) Tag

ATTACHMENT A - OUT OF SERVICE (DEADLINE) TAG



**DO NOT
OPERATE
THIS
EQUIPMENT.**

Signed by _____
Date _____



DO NOT REMOVE THIS TAG

**NECESSARY DISCIPLINARY
ACTION WILL BE TAKEN
IF THESE ORDERS ARE
DISREGARDED.**

SEE OTHER SIDE

Identification Service Corp., N.Y.C.