



**STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES**

POLICY AND
PROCEDURE NUMBER

01.01.090

PAGE

1 of 1

EFFECTIVE DATE

February 3, 2016

Policy and Procedure

SUBJECT

Design and Construction Engineering

SUPERSEDES

01.01.090

DATED

February 13, 2015

CHAPTER

**Office of the
Commissioner**

SECTION

Delegation of Authority

APPROVED BY

Signature on File

LEGEND

- F - Final Authority
- R - Final Authority may be Redelegated
- E - Endorsement Required
- C - Consultation, Coordination, and/or Evaluation Required
- * - May not be Performed by Person Temporarily Acting in this Position

NOTE: In case of absence, Final Authority "F" may be delegated

	Commissioner	Deputy Commissioners	Chief Contracts Officer	Admin Services Director	State Maintenance Engineer	Program Development Director	Chief Engineer	MSCVE Director	AIAS Director / AIA/FIA Managers	AMHS General Manager	Regional Directors (includes Chief Internal Auditor)	Footnotes
Design Activity (Not AMHS)												
- Project Scoping Report						C					R	
- Design Criteria											R	
- Waiver of Design Criteria											R	
- Design Designation Approval											R	
- Environ/Approval											R	1
- Programmatic Categorical Exclusion (PCE)							C				R	
- 6004 Categorical Exclusions							R				R	
- Design Study Report Approval							F				R	
- Section 106 Regional Authority							F				R	
- Section 106 Project Approval							F				R	2
- Sign P, S & E Title Sheet							F				R	3
- Standard Specs, D&ES Procedure Manuals, Standard Drawings, and Contract Documents Approval							F				R	
- Authority to Advertise							E				F	
- D&ES Support Services							F					
- Delegation of Design Authority	R											
Real Property Activity												
- ROW/Land Acquisition Actions									F/C		R	
- Other ROW/Land Project Related Actions									F/C		R	
- Relocation Actions									F/C		R	
Construction Activity (Not AMHS)												
- Authority to Advertise							R				R	
- Disabled Access Variance	R						R				R	
- External Contract Specs Interpretation	R						F					

1. Approval of Environmental Impact Statement (EIS) and Environmental Assessment (EA) documents cannot be re-delegated below regional preconstruction engineer level.
2. Individual design sheets, plans and drawings require sealing by a registered professional engineer.
3. FHWA approval required on standard specifications, drawings and contract documents for use on federal-aid highway projects.