

	STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES		POLICY AND PROCEDURE NUMBER 04.04.010	PAGE 1 of 2
	Policy and Procedure		EFFECTIVE DATE April 15, 2003	
SUBJECT Major Vessel Incidents		SUPERSEDES 04.04.010	DATED 3/31/1993	
TITLE Alaska Marine Highway System	CHAPTER Personnel Administration	APPROVED BY Signature on file		

PURPOSE

To establish a procedure for the uniform handling of vessel incidents that may result in U.S. Coast Guard and State of Alaska investigations, charges, hearings, and orders as they relate to all vessel personnel.

PROCEDURE

Procedures outlined in Policy and Procedure 04.04.011 will be followed until the incident is to the point where the following can take place concurrently with such procedures or immediately after.

- A. The U.S. Coast Guard and the State of Alaska conduct the primary investigation. The National Transportation Safety board (NTSB) may conduct additional investigation.
- B. A prompt internal investigation will be conducted by the Alaska Marine Highway System under the supervision of the System's General Manager or designee. The investigator(s) will take statements, interview witnesses, inspect any evidence or damage, and evaluate the same.
- C. Upon review of the investigator's report, the AMHS General Manager will determine and initiate the appropriate personnel action required to maintain the safety, efficiency, quality of service, and confidence of the traveling public with regard to the employee(s) responsibility and conduct.
- D. Should the license of an individual be suspended as a result of U.S. Coast Guard proceedings, concurrent suspension from duty, without pay, will take place. Should the U.S. Coast Guard revoke the license of the individual, termination of employment will take place.
- E. AMHS reserves the right to act, or not act, in concurrence with the United States Coast Guard. AMHS may take action, based upon its own investigation.

STATE OF ALASKA

Department of Transportation & Public Facilities
POLICY AND PROCEDURE MANUAL

Policy and Procedure 04.04.010

Major Vessel Incidents

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AUTHORITY

AMHS Safety Management Manual

IMPLEMENTATION RESPONSIBILITY

Director, Marine Operations

DISTRIBUTION

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