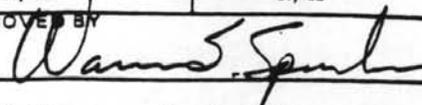


STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
POLICY AND PROCEDURES

P & P No.	80-5002	Page	1 OF 1
Effective Date	September 1, 1986		
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APPROVED BY			

SUBJECT		
STATE AIRPORT MAINTENANCE SYSTEM CHANGES		
DIVISION	SECTION	CHAPTER TITLE
Headquarters	Deputy Commissioner	Airport Maintenance System Management

Purpose: To establish a procedure for the addition or deletion of airports from the State Airport Maintenance System.

Policy: It shall be the policy of the Alaska Department of Transportation and Public Facilities to use the following procedures whenever considering adding or deleting an airport from the State Airport Maintenance System. This P&P will ensure consistent procedures and decision-making among the DOT&PF Regions, provide the opportunity for public input, and allow the Commissioner to make the final decision.

Procedure:

- (1) A request is made to DOT&PF to add or delete an airport from the State Airport Maintenance System.
- (2) The following procedures are required if the request is formally made by a DOT&PF Division or Section, another State or Federal Department, a local unit of government, or in other situations if the Region determines that it warrants serious consideration.
- (3) An analysis of the advantages and disadvantages of adding or deleting the airport from the State Airport System should be prepared by the Regional staff. If appropriate, the analysis should consider the following issues as well as any others determined to be applicable by the Regions:
 - profile of community and airport service area
 - importance of airport to community, region, and/or State
 - inventory and condition of airport facilities
 - airport land status; airport leases; surrounding land uses
 - current and forecasted level and type of airport activity
 - Alaska Aviation System Plan classification
 - alternate means of transportation
 - airport capital improvement needs; eligibility for federal funds
 - maintenance costs; airport revenue
 - potential for local or private ownership
 - affect on existing users/lease holders
 - public input.
- (4) An opportunity for a public meeting should be provided before the Regions recommend deleting an airport from the State airport maintenance system and may be provided when considering adding an airport to the State maintained system. Comments from the local government or borough should be solicited.
- (5) The analysis and recommendations should be sent by the Regional Deputy Commissioner to the Headquarters Deputy Commissioner (with a copy to the Statewide Aviation Section) for review and comment. Following Headquarter's review the Commissioner will make the final decision. Even if the Region determines that the airport should not be deleted or added to the State system, the analysis must still be completed and the Commissioner will make the final decision.