

Are you on the AASHTOWare Vendor List?



AASHTOWare Project (AWP) is a web-based software, used by the Alaska Department of Transportation & Public Facilities to receive and process the data required to meet federal and state requirements for civil rights and labor compliance.

All vendors will need to be in AWP in order to be listed as a DBE and submit certified payroll for DOT&PF contracts awarded after January 1, 2021

To participate in AWP your company must first be registered with the State of Alaska's IRIS Vendor Self Service and have the commodity code 913 entered in your account.

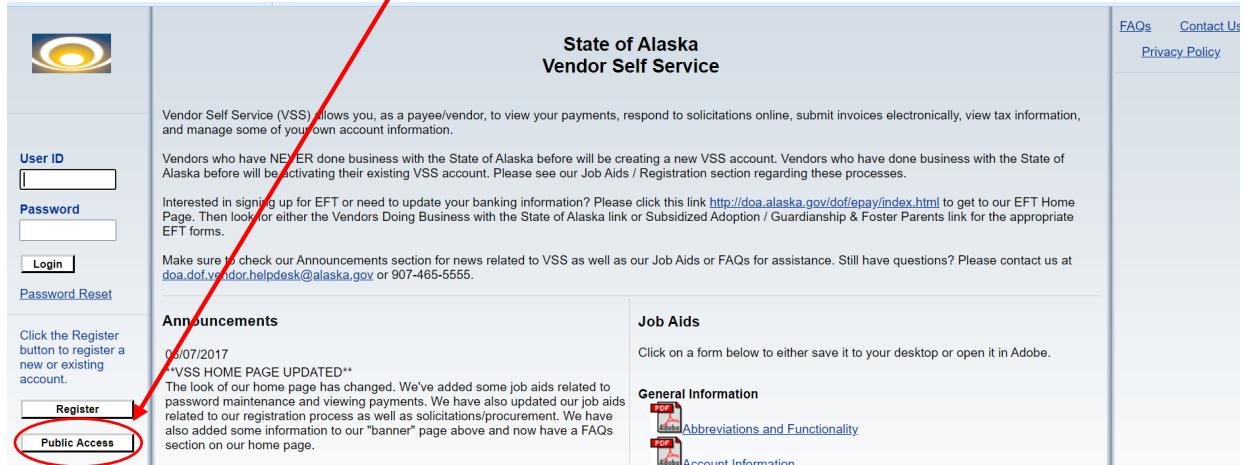
Are you ready? Answer the questions below to find out

- 1) Is your business on the IRIS Vendor List?
 - Yes! Great, one step done.
 - I'm not sure. You can check by going [here](#) or using the instructions on page 2.
 - No. Register to become an IRIS Vendor [here](#)

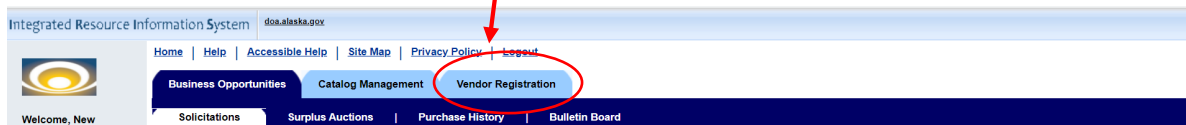
- 2) Are you on the AASHTOWare Vendor List?
 - Yes! Excellent, you are all set. No need to go further.
 - I'm not sure. You can check by going [here](#) or using the instruction on page 4.
 - No. You may need to add the 913 commodity code, see page 3 for help.

Check if you are on the Alaska IRIS Vendor List

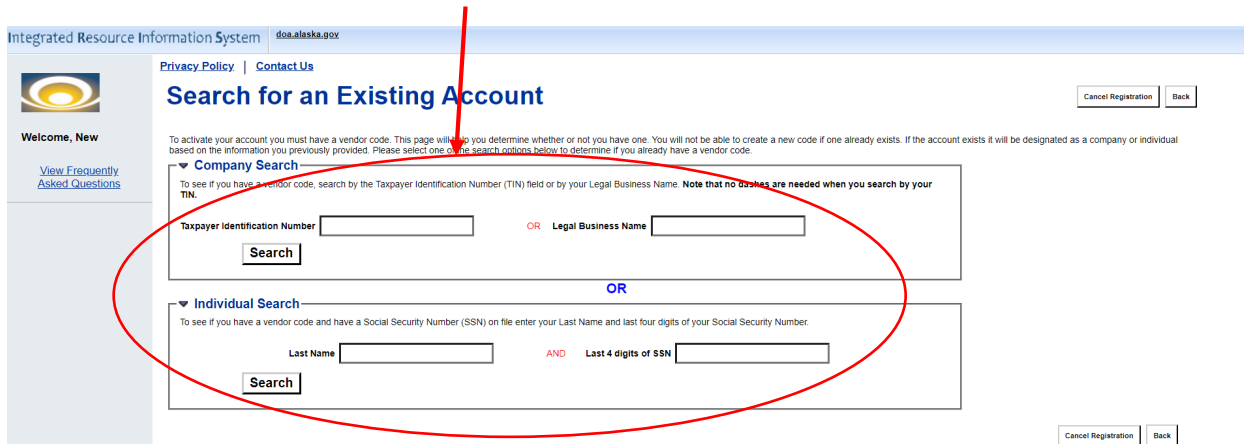
1. Go to: <https://iris-vss.alaska.gov>
2. Click "Public Access"



3. Click "Vendor Registration"



4. A Memorandum of Agreement will display you will need to read and accept the terms to move forward.
5. A list of helpful tips will display, click next.
6. Search for your company's account using one of the following pieces of information



Did you find your IRIS account?

- Yes! Great, now check to see if you are in AWP.
- No. You need to register as a Vendor in IRIS here: <https://iris-vss.alaska.gov>

The DOT&PF operates Federal Programs without regard to race, color, national origin, sex, age, or disability. Full Title VI Nondiscrimination Policy: dot.alaska.gov/tvi_statement.shtml. To file a complaint go to: dot.alaska.gov/cvrlrts/titlevi.shtml

Add Commodity Code 913 to your IRIS account

1. Login: <https://iris-vss.alaska.gov>

Integrated Resource Information System doa.alaska.gov

**State of Alaska
Vendor Self Service**

Vendor Self Service (VSS) allows you, as a payee/vendor, to view your payments, respond to solicitations online, submit invoices electronically, view tax information, and manage some of your own account information.

Vendors who have NEVER done business with the State of Alaska before will be creating a new VSS account. Vendors who have done business with the State of Alaska before will be activating their existing VSS account. Please see our Job Aids / Registration section regarding these processes.

Interested in signing up for EFT or need to update your banking information? Please click this link <http://doa.alaska.gov/dof/epay/index.html> to get to our EFT Home Page. Then look for either the Vendors Doing Business with the State of Alaska link or Subsidized Adoption / Guardianship & Foster Parents link for the appropriate EFT forms.

Make sure to check our Announcements section for news related to VSS as well as our Job Aids or FAQs for assistance. Still have questions? Please contact us at doa.dof.vendor.helpdesk@alaska.gov or 907-465-5555.

User ID

Password

[Password Reset](#)

Click the Register button to register a new or existing account.

Announcements
06/07/2017
VSS HOME PAGE UPDATED
The look of our home page has changed. We've added some job aids related to password maintenance and viewing payments. We have also updated our job aids related to our registration process as well as solicitations/procurement. We have also added some information to our "banner" page above and now have a FAQs section on our home page.
03/17/2016

Job Aids
Click on a form below to either save it to your desktop or open it in Adobe.

General Information
[Abbreviations and Functionality](#)
[Account Information](#)

[FAQs](#) [Contact Us](#)
[Privacy Policy](#)

2. Click Account Information and then Commodities:

Account Information | Financial Transactions | Business Opportunities | Solicitation Responses | Contract Management

Summary | Business Info | Addresses & Contacts | Users | Commodities | Business Types

Commodities

Here is the current list of commodity codes/classes that describe the goods and services that your organization provides. You can add new commodity/service codes by clicking the "Add Items" button. To delete a commodity/service codes, click the "Delete" link next to the record in the grid that you wish to delete.

Any request to add a new Commodity that is awaiting approval can be viewed by clicking the "View Pending Additions" button. Any request to delete an existing Commodity that is awaiting approval is noted in the "Pending Deletion" column.

Existing Commodities

Commodity/Service Code	Commodity Description	Pending Deletion
<input type="checkbox"/>		

3. Enter "913" into Commodity/Service code and click "OK"

Account Information | Financial Transactions | Business Opportunities | Solicitation Responses | Contract Management

Summary | Business Info | Addresses & Contacts | Users | Commodities | Business Types

Choose

Select one or more commodity codes or classes that describe the goods and services that your organization provides by clicking the checkboxes next to the commodities you want to add. To search for a specific commodity code, class, or description, enter a valid value in the Commodity/Service Code or Commodity Description search field and click the Browse link. Once your selection is made, click the "OK" button to add the selected commodities to your organization. Click the Cancel button to cancel your changes and return to the Commodities page.

Commodity/Service Code:

Commodity Description:

Commodity Description	Commodity/Service Code
<input type="checkbox"/> SEED, SOIL, SOIL, AND INOCULANTS	760
<input type="checkbox"/> ROOFING MATERIALS AND SUPPLIES	775
<input type="checkbox"/> SALT (SODIUM CHLORIDE; (SEE CLASS 380 FOR TABLE SALT)	775
<input type="checkbox"/> SCALES AND WEIGHING APPARATUS (SEE 179.00 FOR LABORATORY	788
<input type="checkbox"/> SCHOOL EQUIPMENT, TEACHING AIDS, AND SUPPLIES	788
<input type="checkbox"/> SHIPPING SUPPLIES, GENERAL USE, ENVIRONMENTALLY CERTIFIED	800
<input checked="" type="checkbox"/> AGRICULTURAL CROPS AND GRAINS INCLUDING FRUITS, MELONS,	818
<input checked="" type="checkbox"/> AGRICULTURAL EQUIPMENT, IMPLEMENTS, AND ACCESSORIES (SEE	822
<input checked="" type="checkbox"/> AGRICULTURAL EQUIPMENT AND IMPLEMENT PARTS	822
<input type="checkbox"/> ABRASIVES	885

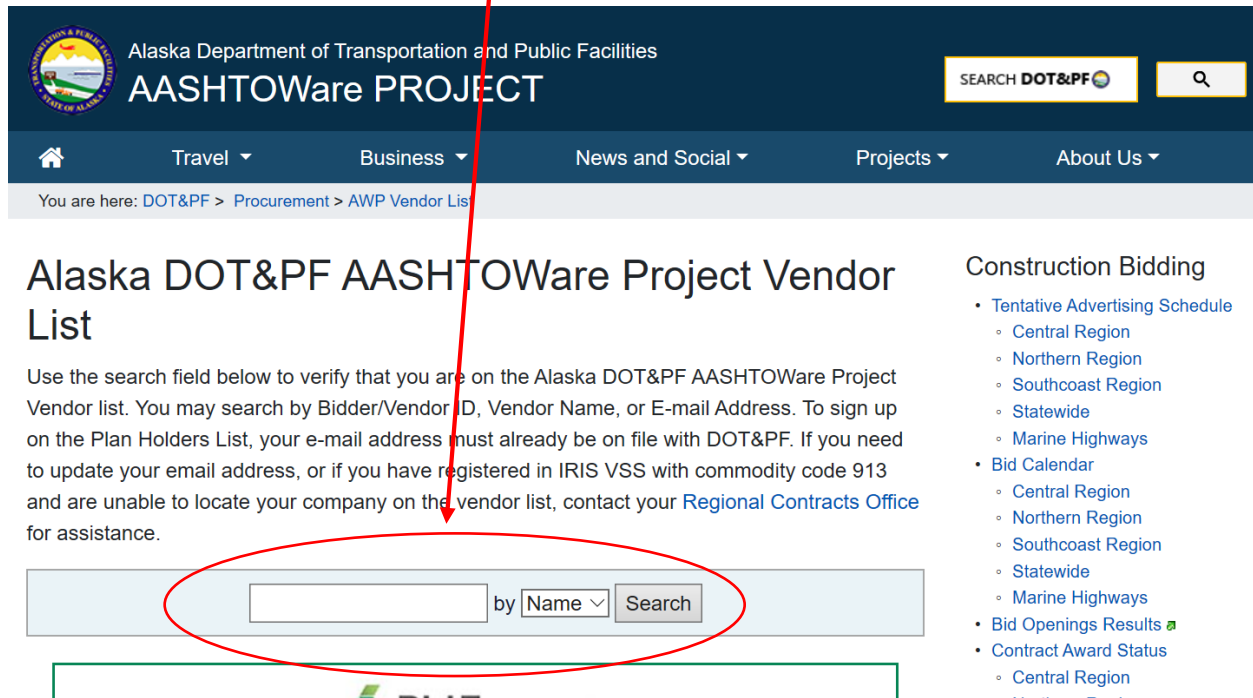
It may take up to 24 hours for IRIS to send your vendor information to AWP.

Please be patient and check AWP after you have waited a day.

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Check if you are on the AASHTOWare Vendor List

1. Follow the link: <http://dot.alaska.gov/aashtoware/awp-vendorcheck.cfm>
2. Search for your business name:



Alaska Department of Transportation and Public Facilities
AASHTOWare PROJECT

SEARCH DOT&PF

Travel Business News and Social Projects About Us

You are here: DOT&PF > Procurement > AWP Vendor List

Alaska DOT&PF AASHTOWare Project Vendor List

Use the search field below to verify that you are on the Alaska DOT&PF AASHTOWare Project Vendor list. You may search by Bidder/Vendor ID, Vendor Name, or E-mail Address. To sign up on the Plan Holders List, your e-mail address must already be on file with DOT&PF. If you need to update your email address, or if you have registered in IRIS VSS with commodity code 913 and are unable to locate your company on the vendor list, contact your [Regional Contracts Office](#) for assistance.

Construction Bidding

- Tentative Advertising Schedule
 - Central Region
 - Northern Region
 - Southcoast Region
 - Statewide
 - Marine Highways
- Bid Calendar
 - Central Region
 - Northern Region
 - Southcoast Region
 - Statewide
 - Marine Highways
- Bid Openings Results
- Contract Award Status
 - Central Region

Did you find your company?

- Yes! Great, you are all set!
- No. You need to wait 24 hours for the system to update or add commodity code 913 to your IRIS account (see page 3).

If you need further assistance creating an IRIS VSS account or adding the 913 commodity code to your existing account, please contact the IRIS Vendor Help Desk.

(907) 465-5555 or doa.dof.vendor.helpdesk@alaska.gov